

DeKalb Park District
March 22, 2012
Study Session

BOARD MEMBERS PRESENT: President Mike Teboda, Commissioners Joan Berkes Hanson, Mario Fontana, and Dave Mason. Commissioner Phil Young was absent.

STAFF MEMBERS PRESENT: Director Cindy Capek, and Asst. Directors Brad Garrison and Lisa Small.

OTHERS PRESENT: None.

Review ADA Transition Plan

Director Capek reviewed the summary of the District's ADA Transition Plan. She stated that in order to implement the changes, approximately \$144,000 would be required for the first year.

President Teboda asked about Kiwanis Park and who would be responsible for the ADA upgrades since the school district owns the property. Asst. Director Garrison replied that the Park District is responsible for the programming on that property and initially installed the amenities in the park. President Teboda stated that he felt that since the school district owns the property they should pay for the ADA compliance. Staff explained that if the District did not provide programs then the compliance issues would not be addressed.

Capek stated that the Park District will also be responsible for the downtown parks that are leased from the City of DeKalb.

Teboda then asked about the removal of a pad and bench at Memorial Park and why the bench would not be replaced. Asst. Director Garrison replied that the pad was not accessible. Director Capek added that in order to have a bench there it would have to be accessible. A bench could be added in the future on an accessible surface.

Regarding the resurfacing of the Hopkins Park south lot, Teboda asked about accessible parking. Director Capek replied that there are three separate paving projects within Hopkins Park which are included in the plan. They address surfacing as well as parking.

Special Meetings for Hopkins Pool

Director Capek recommended that the Board consider setting up several special meetings to discuss the replacement of Hopkins Pool. She asked if the Board would like to meet once a month for the next 3 months. President Teboda suggested meeting an hour early on regular board meeting nights. Commissioners Mason and Hanson

expressed that meeting before the regular scheduled meetings would make the meetings too long. Commissioner Fontana agreed.

Director Capek asked if the Board would agree to meet at 5pm or 6 pm on Thursday, May 17. Capek further inquired what the Board was interested in reviewing prior to the meeting. Commissioner Hanson requested an estimate of the lifespan of the existing pool based on current conditions. The meeting was confirmed for 5 p.m. on May 17.

Golf Committee Meeting

Director Capek asked that the golf committee meet at noon on either April 9 or April 23. Commissioner Fontana asked who was on the committee. Director Capek replied that Board members could attend and that they will be held as open, public meetings. Commissioner Mason stated that he was interested in becoming a committee member.

Dates selected were April 9, May 7, June 4, July 2, August 6, and September 10. The first meeting will be held at River Heights and the second meeting will be at Buena Vista from noon to 1 p.m.

Commissioner Mason inquired about the purpose of the committee. Director Capek responded that the Board had requested that a committee be formed to review specific projects. Commissioner Hanson stated she understood the purpose of the committee was to meet with golf staff to discuss positive ways to improve the courses.

Director Capek stated that she would distribute copies of the 5-year golf plan in advance of the April 9 meeting.

The Study Session concluded at 6:55 p.m.

**DeKalb Park District
March 22, 2012
Public Meeting**

BOARD MEMBERS PRESENT: President Mike Teboda, Commissioners Joan Berkes Hanson, Mario Fontana, and Dave Mason. Commissioner Phil Young was absent.

STAFF MEMBERS PRESENT: Director Cindy Capek, and Asst. Directors Brad Garrison and Lisa Small.

OTHERS PRESENT: None.

I. Meeting Called to Order

President Teboda called the March 22, 2012 public meeting to order at 7:00 p.m.

Public Hearing-To Receive public comments on the proposed budget for the fiscal year 3/1/12-2/28/13

President Teboda convened the public hearing at 7:02 p.m., to receive public comments regarding the FY2013 Budget & Appropriation Ordinance. There were no comments from the Park Board. There was no one from the public present to comment.

Asst. Director Small reported that no comments had been received by phone, mail, or e-mail. The tentative Budget & Appropriations Ordinance had been approved at the February 9, 2012 meeting and was placed on the Park District website. It was also available for review at the Administration Office for 30 days. A notice of this public hearing appeared in the legal notices of the Daily Chronicle on March 12, 2012.

Hearing no comments, President Teboda closed the Public Hearing at 7:05 p.m.

II. Approval of Agenda

Commissioner Mason made a motion to approve the March 22, 2012 agenda. Commissioner Fontana seconded the motion and all members voted unanimously in favor.

III. Appointment of Acting Secretary

President Teboda appointed Joan Berkes Hanson as acting secretary in Phil Young's absence. Commissioner Mason made a motion to approve the appointment of Joan Berkes Hanson as secretary. Commissioner Fontana seconded the motion and all members voted unanimously in favor.

IV. Approve Minutes from Previous Meeting

A. Study Session and Public Meeting of February 9, 2012

Commissioner Hanson made a motion to approve the study session and public meeting board minutes of February 9, 2012. Commissioner Mason seconded the motion and all members voted unanimously in favor.

B. Executive Session of February 9, 2012

Commissioner Hanson made a motion to approve the executive session board minutes of February 9, 2012. Commissioner Mason seconded the motion and all members voted unanimously in favor.

C. Special Meeting of March 15, 2012

Commissioner Hanson made a motion to approve the executive session board minutes of March 15, 2012. Commissioner Mason seconded the motion and all members voted unanimously in favor.

V. Correspondence

President Teboda read a letter from the Government Finance Officers Association (GFOA) awarding the DeKalb Park District with a Certificate of Achievement for Excellence in Financial Reporting. The Park Board congratulated Asst. Director Small and thanked her for many years of hard work in receiving the recognition. Commissioner Hanson inquired how many consecutive years had the award been received. Small replied that this was the seventeenth consecutive year. Small thanked the Board for their support.

VI. Business from the Floor

There was none.

VII. Old Business

A. Approve ORDINANCE 12-02: Budget and Appropriations for FY2013

Commissioner Mason made a motion to approve Ordinance 12-02: Budget and Appropriations for FY2013. Commissioner Hanson seconded the motion. Commissioners Hanson, Fontana, Teboda & Mason all voted in agreement during a roll call vote. Commissioner Young was absent.

VIII. New Business

A. Approve Audit Engagement Letter

Commissioner Fontana made a motion to approve the Audit Engagement letter with Sikich, LLP for the FY2012 audit.

Commissioner Mason seconded the motion and all members voted unanimously in favor.

B. Adopt ADA Transition Plan

Commissioner Hanson made a motion to adopt the ADA transition plan as presented during the study session. Commissioner Fontana seconded the motion and all members voted unanimously in favor.

C. Approve Calendar of Regularly Scheduled Park Board Meetings for Fiscal Year 2013

Commissioner Hanson made a motion to approve the calendar of regularly scheduled Park Board meetings for FY 2013. Commissioner Mason seconded the motion and all members voted unanimously in favor.

IX. Financial Reports

A. Cash & Investment

There were no questions.

B. Purchase Orders

There were no questions.

C. Invoices

The Board reviewed and approved the total list of bills.

D. Budget/Actual Report

There were no questions.

X. Committee and Staff Report

A. IAPD-Dave Mason

No report.

B. Ellwood House-Cindy Capek

Director Capek reported that the Ellwood House Association is discussing how to raise funds for the improvements needed for the Nehring home. There will be ADA compliance issues as well as programming considerations. She further commented that Irving Construction had begun the grant project work at the Ellwood House park grounds.

C. Plan Commission

Director Capek reported that there has been no contact for several weeks regarding the Shodeen development. She further commented that there had been no movement on the dog park development as well.

D. Other Discussion

Commissioner Mason commented that he wished there was a way that the driving range at Buena Vista could have been open during the stretch of nice weather. Commissioner Fontana asked if there were coin operated ball dispensers. Commissioner Hanson asked if a sign could be posted stating when the course would be opening for the season.

Director Capek reminded the Board about the upcoming scholarship golf outing.

E. Staff Reports

There were none.

XI. Move to Executive Session for the purpose of the Board discussing personnel, pursuant to Section 2(c) (1) of the Illinois Open Meetings Act

At 7:20 p.m. Commissioner Mason made a motion to move into Executive Session for the purpose of the Board to discuss personnel pursuant to Section 2(C) (1) of the Illinois Open Meetings Act. Commissioner Hanson seconded the motion.

President Teboda and Commissioners Berkes Hanson, Mason and Fontana were present. Commissioner Phil Young arrived at 7:30 p.m.

XII. Reconvene Public Meeting

Commissioner Fontana made a motion to return to the Public Meeting at 8:02 p.m. Commissioner Young seconded the motion and all members voted unanimously in favor.

XIII. Approve Items Discussed in Executive Session

President Teboda noted that the Board met in Executive Session to discuss personnel pursuant to Section 2(C) (1) of the Open Meetings Act and that no action was taken.

XIV. Adjourn Public Meeting

At 8:03 p.m. Commissioner Fontana made a motion to adjourn the March 22, 2012 public meeting. Commissioner Young seconded the motion and all members voted unanimously in favor.