

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
September 19, 2019
Ellwood Visitors Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Phil Young called the meeting to order at 6:00 p.m.

Roll Call

Board members present: President Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmeneč, Commissioner Doug Eaton, and Commissioner Dag Grada.

Staff Members Present: Executive Director Amy Doll, Superintendent of Parks & Development Mat Emken, Superintendent of Finance & Administration Heather Collins, Superintendent of Recreation Greg Bruggeman, Superintendent of Marketing and Golf Scott deOliveira, Accounting & Administrative Assistant Jennifer Anderson, Katherine McLaughlin, David Kessen, and Jeff Cameron.

II. Action on the Agenda

Commissioner Krmeneč made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Public Meeting of August 15, 2019
- b. Executive Session Minutes of August 15, 2019

Commissioner Eaton made a motion to approve the agenda, seconded by Commissioner Holliday. Motion carried by voice vote.

IV. Public Comments

Garry Chesnut and Joe Locascio, DeKalb residents, each commented on their concerns that one of the golf courses will be closing.

President Young closed the public comment section of the meeting. He then made a general statement about ongoing rumors that the public has been hearing and stated that next month the Board will review a report about golf operations.

V. Old Business

VI. New Business

a. Action on Ordinance 19-04: An Ordinance Approving the Transfer of Property to the City of DeKalb and an Intergovernmental Agreement for the Transfer of Said Property

Commissioner Grada made a motion to approve Ordinance 19-04: An Ordinance Approving the Transfer of Property to the City of DeKalb and an Intergovernmental Agreement for the Transfer of Said Property, seconded by Commissioner Holliday.

Commissioner Eaton recused himself from discussion.

Motion carried by roll call vote. Aye: Grada, Holliday, Krmeneč, Young.
Abstain: Eaton. Nay: None. Absent: None. (4-0-0)

b. Approval of Memorandum of Understanding with Teamsters Local Union Number 330

Commissioner Krmeneč made a motion to approve a Letter of Understanding (LOU) with Teamsters Local Union Number 330, seconded by Commissioner Holliday.

Motion carried by roll call vote. Aye: Eaton, Grada, Holliday, Krmeneč, Young.
Nay: None. Absent: None. (5-0-0)

c. Approval of Staff Travel Forms

Commissioner Grada made a motion to approve Travel, Meals & Lodging Forms for Board and Staff, seconded by Commissioner Eaton.

Commissioner Krmeneč noted there are three employees going to the same conference and wanted to make sure each would not be driving separately. Director Doll stated staff would be taking one vehicle.

Motion carried by roll call vote. Aye: Eaton, Grada, Holliday, Krmeneč, Young.
Nay: None. Absent: None. (5-0-0)

VII. Financial Reports

a. Action on Invoices for Payment

Commissioner Grada made a motion to approve paid invoices from August and September in the amount of \$164,683.21, seconded by Commissioner Eaton.

Commissioner Krmeneč inquired about check replacements and if the District is charged for stop payments. Ms. Collins stated that the District is required by law to annually search for the owners of stale dated checks and either replace the checks or report them to the state. Stop payments are a necessary cost of business.

Motion carried by roll call vote. Aye: Eaton, Grada, Holliday, Krmeneč, Young. Nay: None. Absent: None. (5-0-0)

b. Monthly Financial Summary

c. IT Summary

d. Board & Staff Travel Expense Summary

e. Budget/Actual Report

VIII. Strategic Plan Update Report

Staff hold a strategic planning meeting once a month. This is the first report being provided to the board, with quarterly reports to follow.

Commissioner Krmeneč heard from a community member that Sylvan Learning Center has been closed and perhaps staff should consider a tutoring program. She also felt we needed a bigger marketing presence on Twitter and Instagram.

President Young appreciated seeing all of the marketing data from the Strategic Plan Update Report and said it is very helpful.

IX. Adjourn Public Meeting

Commissioner Eaton made a motion to adjourn the meeting, seconded by Commissioner Holliday. Motion carried by voice vote.

Meeting adjourned at 6:20 p.m.