

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
January 19, 2023
Hopkins Community Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Patrick Fagan called the meeting to order at 6:00 p.m.

Roll Call

Board members present: President Patrick Fagan, Vice President Dag Grada, Secretary Gail A. Krmenech, Treasurer Joel French and Commissioner Phil Young.

Staff Members Present: Executive Director John Shea, Superintendent of Parks & Development Mat Emken, Superintendent of Finance Mike Rock, Superintendent of Recreation Andrea Juricic, Accounting & Administrative Assistant Jennifer Anderson, Mike Siefken, Dave Kesson.

II. Action on the Agenda

Commissioner Krmenech made a motion to amend the agenda item 6C to \$1,394,555, seconded by Commissioner Young. Motion carried by roll call vote. Aye: Krmenech, Young, Grada, French and Fagan. Nay: None. Absent: None. (5-0-0)

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Minutes of the Public Meeting of December 8, 2022

Commissioner Young made a motion to approve the agenda, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Krmenech, Fagan, Young, French and Grada. Nay: None. Absent: None. (5-0-0)

IV. Public Comments

Matthew Beamsley stated the most important item on the meeting agenda from his perspective was the extension of the executive director's contract. He shared the positive impact the Director has had on him personally as well as the friendship and community he has experienced with the Park District.

V. Old Business

- a. **Discussion on Hopkins Pool Replacement Project Update**

Stephen Nelson of Larson & Darby presented updated pricing for a pool rebuild option of selected renovation and selected new construction of existing pool support spaces and the outdoor aquatic center.

President Fagan asked about the time frame for bidding once the design has been established. Mr. Nelson suggested 3-4 weeks for actual bid time because this is a complex project. President Fagan asked how much farther back it would take us if we bid for a project manager. If the project is approved, Mr. Nelson said his firm would design right away, and a construction manager could start within about a month. Because of the IDPH (Illinois Department of Public Health) approval process and timing, it would be beneficial to start as soon as practical. President Fagan asked the board if there was consensus on moving this pool option to an action item. Commissioner Kremenec said yes, she liked this approach.

Commissioner Grada said missing from this option was a zero depth entry.

President Fagan said his understanding was that we could have a few alternates- one with a diving well and one for a zero depth entry. Commissioners Young and French both supported the renovation being discussed. Commissioner French stated he does have a concern about not having a diving well, since it is always being used. Mr. Nelson said it is being used, but added that it doesn't add much to the bather load. Director Shea said we are not eliminating it, we're just considering it as an alternate. We can make decisions on the alternates when bids are received. Commissioner Young asked if the diving well couldn't be funded now, how difficult it would be to add later. Mr. Nelson said it depends on location: if it was in the same area it would be a little easier. Director Shea asked Mr. Nelson about the time frame if this is approved. Mr. Nelson said they would start the design at end of second quarter of this year, in mid to late spring. That allows time for the delivery method decision and whether to hire a CM (construction manager). Then the design is shared with the IDPH. Ideally, the project could be bid mid-fall to Christmas. The work would be done over spring and summer of 2024. President Fagan confirmed with Mr. Nelson the pool would be closed for that season, which it would. President Fagan stated that it seems like a long time. Mr. Nelson responded that the IDPH process is taking a long time right now. President Fagan inquired about the when the design would be finished, to which Mr. Nelson indicated by July, but then it would take 3-4 months for IDPH approval.

VI. New Business

a. Discussion on Board Meeting Schedule for Fiscal Year 2024

There were no questions asked regarding the schedule.

b. Discussion on 2023 Paving and Seal Coating

In response to President Fagan's inquiry, Superintendent Emken indicated the work was for a complete removal and rebuild of the path at Rotary Park, an overlay at Boardman Park, a complete rebuild at Royal Drive, and the bridge

entrance at Hopkins Park for paving. For sealcoating, included would be River Heights, Pappas, and the Dresser path past the sewage facility, across NIU and ending at Lucinda. Commissioner Krmeneč asked if the bid is one complete package for the all paving and one complete package for all sealcoating, to which Mr. Emken responded yes. There will not be individual bids for each project. President Fagan asked if there was a consensus on the bidding approach, and the commissioners responded in the affirmative.

- c. Action on Ordinance 23-01: Providing for the issue of approximately \$1,394,555 General Obligation Limited Tax Park Bonds, Series 2023, of the DeKalb Park District, DeKalb County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the sale of said bonds to purchaser thereof**

Commissioner Krmeneč made a motion to adopt Ordinance 23-01: An ordinance providing for the issue of approximately \$1,394,555 General Obligation Limited Tax Park Bonds, Series 2023, of the District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the purchaser thereof, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

- d. Action to direct staff to post for public inspection Ordinance 23-02: Budget & Appropriation Ordinance for FY2024**

Commissioner Grada made a motion to direct staff to post for public inspection Ordinance 23-02: Budget & Appropriation Ordinance for FY2024, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

- e. Action on Buena Vista Golf Course Greens Irrigation Contract**

Commissioner French made a motion to approve the AIA contract for the base bid of \$268,950 and the alternate delete of \$21,000. Approval total of \$247,950 will allow Halloran & Yauch to start the work as soon as possible. The project completion date is no later than June 15, 2023, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

f. Action on contract with Sikich LLP, of Naperville, IL, to Conduct the Fiscal Year 2023 Audit

Commissioner French made a motion to approve the statement of work with Sikich LLP, of Naperville, IL, for \$20,820 to conduct the Fiscal Year 2023 Audit, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

g. Action on Project 1879 Electrical Rewiring

Commissioner Grada made a motion to reject the bid from J&R Herra, seconded by Commissioner Young.

President Fagan asked how we went out for bids on this, since this is such a large number. Superintendent Emken said it was posted in the paper, on our website, and the architects and engineers reached out to their network of electricians. Mr. Emken confirmed President Fagan's statement that this bid was vetted.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

h. Action on Project 1879 Window Restoration

Commissioner Young made a motion to reject the bid from Berglund Construction Company, seconded by Commissioner French.

President Fagan said he hopes next year brings a broader range of bidders. This may be a trickle down from COVID.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

i. Action on RFP for Concessions Services

Commissioner Young made a motion to approve the Concession Vendors/Food Truck Request for Proposal. Staff will work to draft a Vending Contract and will seek approval at the February 23, 2023, Board of Commissioners Meeting, seconded by Commissioner French.

Commissioner Young asked if this reflected current rates they would charge, to which Superintendent Juricic said it did. President Fagan mentioned this came in well. Commissioner Krmeneć mentioned the references were sent to the company

and then the company forwarded them to us. In future, that should be looked at. Ms. Juricic agreed, and indicated she did personally followed up with phone calls to the references.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, French, Grada, Young.
Nay: None. Absent: None. (5-0-0)

j. Items over \$10,000

i. River Heights Bunker Sand

Commissioner French made a motion to approve the purchase of 270 tons of Morris bunker sand from Waupaca Sand & Solutions in the amount of \$11,488.50, seconded by Commissioner Grada.

President Fagan said we want to make sure its good sand. Mike Siefken said you can buy cheaper sand, but it's not golf course quality.

Motion carried by roll call vote. Aye: Krmeneć, French, Fagan, Grada, Young. Nay: None. Absent: None. (5-0-0)

VII. Financial Reports

Commissioner Grada made a motion to accept the monthly financial reports presented in January 2023, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Grada, Krmeneć, French, Fagan, Young. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Board & Staff Travel Expense Summary**
- e. FOIA Report**

VIII. Open Comments from Commissioners and Director

President Fagan mentioned the forthcoming park conference and told staff to have fun bring back good information. Commissioner Krmeneć said she was excited about the coming year, with the irrigation being installed and the pool-we're finally there. Very exciting, good job. Commissioner French agreed. Director Shea said thank you again to board and staff for Saturday's budget meeting. He, too, is very excited about the future here at the District. He pointed out there are a lot of signatures are required for the bond payment, including some that must be notarized. President Fagan, Treasurer French, and Secretary Krmeneć agreed to sign on Monday at 9 a.m.

IX. Closed Session

- a. Personnel- 5 ILCS 120/2(c)1**

Commissioner Young made a motion to go into closed session under Sections 2(c)(1) of the Open Meetings Act, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneč, Young, French, Grada, and Fagan. Nay: None. Absent: None. (5-0-0)

X. Reconvene Open Meeting

Commissioner Krmeneč made a motion to return to open session at 7:00 p.m. seconded by Commissioner Grada.

Motion carried by voice vote.

XI. Action on Closed Session Items

a. Action on Extension of the Executive Director's Contract

Commissioner Krmeneč made a motion to extend the Executive Director's contract, seconded by Commissioner Grada.

Motion carried by voice vote.

b. Action on Settlement Agreement with Amy Doll

Commissioner French made a motion to approve the settlement agreement with Amy Doll, seconded by Commissioner Grada.

Motion carried by voice vote.

XII. Adjourn Public Meeting

Commissioner Grada made a motion to adjourn the meeting, seconded by Commissioner French.

Motion carried by voice vote.

Meeting adjourned at 7:02 p.m.