

**MINUTES**  
**DeKalb Park District**  
**Public Meeting of the Board of Commissioners**  
**February 18, 2021**  
**Hopkins Community Center, DeKalb, IL**

**Public Meeting**  
**6:00 p.m.**

**I. Meeting Call to Order:**

President Phil Young called the meeting to order at 6:01 p.m.

**Roll Call**

**Board members present:** President Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmeneč, Commissioner Doug Eaton, and Commissioner Dag Grada.

**Staff Members Present:** Interim Executive Director Ray Ochromowicz, Superintendent of Parks & Development Mat Emken, Superintendent of Recreation Greg Bruggeman, Accounting & Administrative Assistant Jennifer Anderson, Cindy Slinkard, Wendy Hayes, Dave Kesson, Adam Anderson.

**II. Action on the Agenda**

Commissioner Krmeneč made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

**III. Consent Agenda**

*All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.*

- a. Minutes of the Public Meeting of January 7, 2021
- b. Minutes of the Public Meeting of January 21, 2021
- c. Executive Session Minutes of January 7, 2021
- d. Executive Session Minutes of January 21, 2021

Commissioner Grada made a motion to approve the agenda, seconded by Commissioner Eaton. Motion carried by voice vote.

**IV. Public Comments**

**V. Old Business**

**a. Discussion of Tentative Capital Projects for Fiscal Year 2022**

None

**b. Discussion of Tentative Operating Budget for Fiscal Year 2022**

President Young requested from staff at this point there be no additional requests until approved at the March 8<sup>th</sup> board meeting.

**c. Discussion on Recreation Supervisor Job Description**

President Young asked what this position's role would be with before and after school care which is a new program. He also asked if we would be using our new bus specifically. Mr. Bruggeman stated this position would work on the business, not in the business. They would be doing tasks such as hiring, performing evaluations, and scheduling fieldtrips. They would also manage a staff of 30 people and work on the program growth. President Young asked why it was recommended to move from a level 5 to level 4. Mr. Bruggeman said they looked at the compensation survey through HR Source working with IPRA. Commissioner Krmeneč pointed out that we are currently at a level 5 and we are adding additional responsibilities, 30 additional people, and yet we are reducing their salary level. She looked at that in conjunction with the program revenue, and substantial increases in projected revenues in the budget and could not see a salary reduction. Commissioner Eaton and Holliday concurred that it should remain at a level 5.

**VI. New Business**

**a. Discussion on Golf Seasonal Rates**

Commissioner Holliday asked how far back we looked when establishing rates. He said he would like to see a combo family pass brought back as we have had in the past.

Commissioner Krmeneč appreciate all of the information being presented together. She wanted to be certain as we look at the minimum wage increasing that the rates would be high enough to compensate for the increases in the wages. Cindy Slinkard said they would be for this year, but for next year there may be a bigger jump.

**b. Action on School District Easement at Cheseboro Park**

Commissioner Krmeneč made a motion to table Item b, Action on School District Easement at Cheseboro Park, seconded by Commissioner Eaton. Motion carried by voice vote.

**c. Action on Golf Cart Purchase**

Commissioner Grada made a motion to approve the quote to purchase 25 off-lease 2015 Yamaha golf carts from Harris Golf Cars for \$90,625 less trade-ins (\$28,800), seconded by Commissioner Eaton.

Commissioner Holliday asked if some carts were sold and where that money went. Adam Anderson said we did auction off some carts this fall. Ray Ochromowicz stated we will check with Kim to verify where that money was deposited.

Commissioner Krmeneč asked when the trade in was scheduled. Mr. Anderson stated they would take our carts when they drop off their carts. Commissioner Krmeneč stated we would need an amended ordinance or a new ordinance for the surplus carts. Ray Ochromowicz said this motion covers that we are trading in and purchasing. Commissioner Krmeneč still felt we needed an updated Ordinance when we approve something to be surplus. Ray Ochromowicz added that this action is simply for the purchase and trade in of carts and no authorization for auctioning off additional carts.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

**d. Action on Board Policy Manual-Chapter 2**

Commissioner Grada made a motion to approve the language in Chapter 2 of the Board Policy Manual, seconded by Commissioner Eaton, to have one Board meeting per month rather than two.

Commissioner Krmeneč reiterated that she did not agree with going to a single meeting. Commissioner Eaton concurred. President Young stated after working with staff, speaking with the executive director, and looking at other agencies, he felt one meeting a month would be sufficient. There will still be specialized meetings. Commissioner Grada stated again that he is not familiar with another district that has 2 regular scheduled meetings. He favored one meeting and stated if there was pressing issues, we could always add a special meeting. Commissioner Holliday concurred.

Motion carried by roll call vote. Aye: Grada, Holliday, Young. Nay: Krmeneč, Eaton. None. Absent: None. (3-2-0)

**e. Action on Board Meeting Schedule for Fiscal Year 2022**

Commissioner Grada made a motion to approve the Board Meeting Schedule for Fiscal Year 2022, seconded by Commissioner Holliday.

Motion carried by roll call vote. Aye: Grada, Holliday, Young. Nay: Krmeneč, Eaton. None. Absent: None. (3-2-0)

**f. Action on the contract with GovTemps for the Superintendent of Golf**

Commissioner Grada made a motion to approve the contract with GovTemps for the Interim Superintendent of Golf, seconded by Commissioner Holliday.

Commissioner Krmeneč asked why the price went up since the original contract approved earlier. President Young stated one of the reasons they did that was to include compensation for mileage as he would have more in office hours instead of virtual.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

## **VII. Financial Reports**

Commissioner Grada made a motion to accept the monthly financial reports presented in February 2021, seconded by Commissioner Eaton.

Commissioner Krmeneč asked if any staff attended the IAPD conference. Mr. Bruggeman said we did. Commissioner Krmeneč asked when that will show up on the financials because she did not recall seeing a fee. Mr. Ochromowicz stated we would get back to them.

Motion carried by roll call vote. Aye: Eaton, Grada, Krmeneč, Holliday, Young. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Board & Staff Travel Expense Summary**
- e. FOIA Report**

## **VIII. Executive Session**

- a. Personnel 2(c)(1)**

Commissioner Holliday made a motion to table executive session under 2(c)1 Personnel, seconded by Commissioner Grada. Motion carried by voice vote.

## **IX. Adjourn Public Meeting**

Commissioner Holliday made a motion to adjourn the meeting, seconded by Commissioner Eaton. Motion carried by voice vote.

Meeting adjourned at 6:51 p.m.