

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
May 25, 2023
Hopkins Community Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Patrick Fagan called the meeting to order at 6:00 p.m.

Roll Call

Board members present: President Patrick Fagan, Vice President Dag Grada, Secretary Gail A. Krmeneč, Treasurer David Castro, and Brian Tobin.

Staff Members Present: Executive Director John Shea, Superintendent of Parks & Development Mat Emken, Superintendent of Finance Wes Levy, Superintendent of Recreation Andrea Juricic, Accounting & Administrative Assistant Jennifer Anderson, Mike Siefken, Cindy Slinkard, Austin Sands.

II. Action on the Agenda

Commissioner Krmeneč made a motion to approve the agenda, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Krmeneč, Grada and Fagan. Nay: None. Absent: None. (3-0-0)

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Minutes of the Public Meeting of March 23, 2023
- b. Executive Session Minutes of March 23, 2023

Commissioner Grada made a motion to approve the agenda, seconded by Commissioner Krmeneč. Motion carried by roll call vote. Aye: Krmeneč, Fagan and Grada. Nay: None. Absent: None. (3-0-0)

IV. Review Election Results and Abstract of Votes of April 4, 2023 Consolidated Election

Director Shea referenced the official Abstract of Votes provided by the DeKalb County Clerk and Recorder's Office for the DeKalb Park District Board of Commissioners. David Castro received the highest number of write-in votes followed by Brian Tobin, with the second highest number of write-in votes.

V. Installation of Commissioners

Secretary Krmeneč administered the Oath of Office to David Castro and Brian Tobin.

VI. Elections of Board Officers

For President: Commissioner Grada nominated Patrick Fagan for President, seconded by Commissioner Krmeneč. Motion carried by roll call vote. Aye: Grada, Krmeneč, Castro, Fagan, Tobin. Nay: None. Absent: None. (5-0-0)

For Vice President: Commissioner Krmeneč nominated Dag Grada for Vice President, seconded by Commissioner Castro. Motion carried by roll call vote. Aye: Grada, Krmeneč, Castro, Fagan, Tobin. Nay: None. Absent: None. (5-0-0)

For Secretary: Commissioner Grada nominated Gail Krmeneč for Secretary, seconded by Commissioner Tobin. Motion carried by roll call vote. Aye: Grada, Krmeneč, Castro, Fagan, Tobin. Nay: None. Absent: None. (5-0-0)

For Treasurer: Commissioner Krmeneč nominated David Castro for Treasurer, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Krmeneč, Castro, Fagan, Tobin. Nay: None. Absent: None. (5-0-0)

VII. Public Comments

Matthew Beamsley spoke regarding this year's Fourth of July fireworks show. He voiced concerns about rain and the possibility of adding a rain date, and price inflation for next year's fireworks manufacturing costs, which may rise 25-30%. He posted on social media to get the public's perspective on the possibility of hosting the fireworks at another venue; almost everyone wanted them at Hopkins. He thanked the board and staff for supporting the fireworks, and added a personal thank you to Andrea Juricic, the Superintendent of Recreation, as she is leaving the District.

VIII. Old Business

Steve Nelson of Larson & Darby provided an update on the pool renovation schedule. Assuming the Construction Manager is approved tonight, design would start in the middle of next month. The intent is to present final construction documents for bid in January 2024. They anticipate construction would start in late April/early May, depending on the weather. The pool would be closed for the 2024 season and be in a position to re-open in May 2025. Mr. Nelson stated that you want to allow enough time for the work to be done appropriately, but also when you reach substantial completion of the project, warranties start to activate. We don't want warranties to activate in February or March when you can't test the pool, so the timing works best to give the contractors the full twelve months. There is also the testing that IDPH (Illinois Department of Public Health) requires in order to be ready for a Memorial Day 2025 opening.

IX. New Business

a. Action on Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1, Resolution 23-02: A Resolution Forming a Committee on Local Government Efficiency

Commissioner Krmeneč made a motion to approve Resolution 23-02: A Resolution Forming a Committee on Local Government Efficiency in compliance with Local Government Efficiency Act, 50 ILCS 70/1, seconded by Commissioner Castro.

Commissioner Castro inquired whether the committee had the freedom to meet more than the required 3 times, to which Director Shea indicated it does.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Castro, Tobin.
Nay: None. Absent: None. (5-0-0)

b. Action to Accept the Proposal from Ancel Glink for Legal Services

Commissioner Grada made a motion to approve the proposal submitted by Ancel Glink of Vernon Hills, IL, for legal services provided on behalf of the DeKalb Park District. Included in the proposal are the professional fees from July 1, 2023, to June 30, 2026, seconded by Commissioner Tobin.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Castro, Tobin.
Nay: None. Absent: None. (5-0-0)

c. Action of Administration Policy Updates

Commissioner Krmeneč made a motion to approve the changes made to the Administration Policy 300.6, 300.15, and 300.18, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Castro, Tobin.
Nay: None. Absent: None. (5-0-0)

d. Action on IHC's Request for Qualifications for Construction Manager at Risk to Oversee the Renovation and Reconstruction of Hopkins Park Pool

Commissioner Krmeneč made a motion to approve IHC's proposal and allow staff to continue with contract negotiations. Following legal review/approval, staff will seek Board approval of IHC's contract during the June 22, 2023, Board of Commissioners meeting, seconded by Commissioner Grada.

President Fagan inquired when the firm interviews were conducted, whether staff looked at pricing, which Director Shea confirmed they did not. Mr. Fagan further inquired how IHC's pricing compared to the other firm interviewed. Director Shea indicated that of the two firms' pricing that was opened, Lamp's pricing was higher. President Fagan then asked if the other firms' pricing submissions had been opened, to which Director Shea replied they had not. Director Shea said the pricing submissions were not opened because that can skew your judgement. Director Shea stated that a construction manager cost is typically between 8 and 12 percent, so 8.9 percent is a great rate for the overall construction project, to which President Fagan agreed. President Fagan asked if we projected \$7.5M for the project and it goes up to 9 million, whether the pricing changes. Director Shea responded in the affirmative, saying the cost stays at 8.9 percent. He also indicated that some pricing and equipment could go down. For example, a job site trailer may not be necessary because the District could potentially provide office space in Hopkins. The District already has a portable potties contract, so we could possibly provide or rent them. There are other possibilities that may lower costs, too.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Castro, Tobin.
Nay: None. Absent: None. (5-0-0)

e. Action on Phase 2 Park Location Signs

Commissioner Grada made a motion approve the quote from The Prestwick Group DBA Max-R for \$46,159.73 for the fabrication and design of the phase 2 park location signs and posts, seconded by Commissioner Tobin.

President Fagan asked what was being done with the old signs. Mat Emken said we would reach out to monument companies to see whether there may be interest in them. He wanted to look for ways for someone to take them; he doesn't want to throw them away. Another thought was to make a big patio somewhere. Commissioner Krmeneč commented that would be very slippery. Director Shea added that there was a discussion about turning them into benches. Commissioner Krmeneč suggested we should check into that, the cost, and suggested those could be sold as memorial benches, which could be an upgrade from those now sold. Commissioner Grada asked if the new signs will be mounted on the existing plinth. Mr. Emken said in they would be in some instances, such as the large ones in large beds, like the one at Fourth and Fairview. In others the current beds will be demolished. Some signage is double-sided and will need to be turned perpendicular to the street.

Motion carried by roll call vote. Aye: Krmeneć, Fagan, Grada, Castro, Tobin.
Nay: None. Absent: None. (5-0-0)

X. Financial Reports

Commissioner Grada made a motion to accept the monthly financial reports presented in April 2023, seconded by Commissioner Castro.

Motion carried by roll call vote. Aye: Grada, Krmeneć, Fagan, Castro, Tobin. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Board & Staff Travel Expense Summary**
- e. FOIA Report**

XI. Open Comments from Commissioners and Director

Mr. Tobin said he had no comments to offer at this time. Commissioner Grada said he was thankful for and impressed with the volunteers for kids' ball programs. He was grateful for the parents coaching and for Jeff Myles. He also stated he was thankful for the two gentlemen that stepped up to serve the next four years on the board. Commissioner Krmeneć welcomed the two new board members. She said that we have made tremendous strides in the last two years towards improving the park district. The golf courses have become self-sustaining, we put in the irrigation system, we're working on getting a new pool, recreation programming has improved, the parks have never looked better, and more. A lot of credit goes to the staff, but a lot goes to the board, too. She hopes that we can continue the momentum with the new board members on the team. Commissioner Castro thanked the citizens of DeKalb for the opportunity to serve on the board and thanked the board and staff for welcoming him in the position. He is looking forward to the work. Director Shea welcomed the new board members and stated he was looking forward to working with both of them. He will be reaching out to them to register for the IAPD boot camp and Katie Drum will reach out to take headshots. Welcome, and if there are any questions, please do not hesitate to ask. He thanked the staff. The pool is opening Saturday, golf is doing great with their outings, the recreation programs and week 1 camp have high numbers compared to 2 years ago. Congratulations to Austin for graduating with his engineering degree. The water at the pool is not leaking as much as last year. He thanked the board members for all the changes over the last two years. President Fagan thanked Andrea Juricic for her work here and wished her well. She has been a big part of the last two years. He told the new board members that we take this job very seriously, we put our time and effort in, and he was sure they will do the same. When he came on, one of his goals was that this be a better place than when he started. He was looking forward to working with them.

XII. Adjourn Public Meeting

Commissioner Castro made a motion to adjourn the meeting, seconded by Commissioner Tobin.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Castro, Tobin and Fagan. Nay: None. Absent: None. (5-0-0)

Meeting adjourned at 6:36 p.m.

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