

**MINUTES**  
**DeKalb Park District**  
**Public Meeting of the Board of Commissioners**  
**May 20, 2021**  
**Hopkins Community Center, DeKalb, IL**

**Public Meeting**  
**6:00 p.m.**

**I. Meeting Call to Order:**

President Phil Young called the meeting to order at 6:04 p.m.

**Roll Call**

**Board members present:** Commissioner Phil Young, Commissioner Dean Holliday, Commissioner Gail A. Krmeneć and Commissioner Dag Grada.

**Staff Members Present:** Executive Director John Shea, Superintendent of Parks & Development Mat Emken, Accounting & Administrative Assistant Jennifer Anderson, Katie Drum, Andrea Juricic, Mike Siefken, Dave Kesson, Wendy Hayes, and Kevin Hager.

**II. Action on the Agenda**

Commissioner Krmeneć made a motion to approve the agenda, seconded by Commissioner Grada. Motion carried by voice vote.

**III. Consent Agenda**

*All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.*

- a. Minutes of the Public Meeting of March 31, 2021
- b. Minutes of the Public Meeting of April 1, 2021
- c. Minutes of the Public Meeting of April 7, 2021
- d. Minutes of the Public Meeting of April 15, 2021
- e. Minutes of the Public Meeting of April 23, 2021
- f. Executive Session Minutes of March 31, 2021
- g. Executive Session Minutes of April 1, 2021
- h. Executive Session Minutes of April 7, 2021
- i. Executive Session Minutes of April 15, 2021
- j. Executive Session Minutes of April 23, 2021

Commissioner Grada made a motion to approve the agenda, seconded by Commissioner Krmeneć. Motion carried by voice vote.

**IV. Review Election Results and Abstract of Votes of April 6, 2021 Consolidated Election**

President Young referenced the official Abstract of Votes provided by the DeKalb

County Clerk and Recorder's Office for the DeKalb Park District Board of Commissioners. Patrick Fagan received the highest number of votes followed by Joel French with the second highest number.

**V. Installation of Commissioners**

Commissioner Krmeneč administered the Oath of Office to Patrick Fagan and Joel French.

**VI. Election of Board Officers**

President: Commissioner Grada nominated Patrick Fagan for President, seconded by Commissioner Young. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Fagan, French. Nay: None. Absent: None. (5-0-0)

Vice President: Commissioner Young nominated Dag Grada for Vice President, seconded by Commissioner French. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Fagan, French. Nay: None. Absent: None. (5-0-0)

Secretary: Commissioner French nominated Gail A. Krmeneč for Secretary, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Fagan, French. Nay: None. Absent: None. (5-0-0)

Treasurer: Commissioner Young nominated Joel French for Treasurer, seconded by Commissioner Grada. Motion carried by roll call vote. Aye: Grada, Krmeneč, Young, Fagan, French. Nay: None. Absent: None. (5-0-0)

**VII. Public Comments**

None

**VIII. Old Business**

None

**IX. New Business**

- a. Introduce John Shea Jr., Executive Director**
- b. Introduce Andrea Juricic, Recreation Supervisor**
- c. Introduce Michael Siefken, Golf Maintenance Superintendent**
- d. Discussion on Kite Fest**

Commissioner Krmeneč asked if the international kite fest held in Milwaukee this same weekend would conflict with this event. Ms. Juricic confirmed Chicago Kite will be at our event. Executive Director Shea also mentioned that Chicago Kite is very statistical in their choice of dates with weather. If it is a conflict moving forward, we can look to moving Kite Fest to April in future years.

- e. Discussion on 15<sup>th</sup> Annual Scholarship Golf Outing**

President Fagan mentioned we had 76 golfers last year. He asked how the event is advertised. Mrs. Drum stated it is advertised through Golf Dekalb as well as the

district website, all District social media platforms, and signage throughout the community.

**f. Discussion of Request for Temporary Construction Easement at the Barb Blvd. Property**

Commissioner Krmeneč asked if there was a reason the trucks can't exit the same way they enter. Mr. Emken state the base under the roads is not deep enough to support the trucks load. Commissioner Krmeneč verified they will restore the turf after as well as the curb and streets. Mr. Emken said he would verify the restoring of the curb. President Fagan asked staff to get language for the guarantee for restoring of both turf and the curb.

**g. Discussion on Recreation Software**

President Fagan confirmed there would be a special meeting June 10<sup>th</sup> to act on the recreation software purchase.

**h. Action on Pollinator Project Phase 1 Maintenance Contract**

Commissioner Young made a motion to enter into a three-year contract with Encap Incorporated for Pollinator Project Maintenance in the amount of \$45,825.00, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.  
Nay: None. Absent: None. (5-0-0)

**i. Action to extend contract with GovTemp for Superintendent of Finance**

Commissioner Grada made a motion to approve the contract extension with GovTemps USA, LLC, of Northbrook, Illinois, with the interim Superintendent of Finance through August 27, 2021, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.  
Nay: None. Absent: None. (5-0-0)

**j. Action on Filling of Superintendent of Recreation**

Commissioner Grada made a motion to authorize staff to fill the Superintendent of Recreation position at a starting salary not to exceed \$78,840, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.  
Nay: None. Absent: None. (5-0-0)

**k. Items Over \$10,000**

**i. Track Loader and Excavator**

Commissioner Grada made a motion to approve the purchase of a Bobcat T40 Compact Track Loader and E20 Compact Excavator from Clark Equipment Co dba Bobcat Company in the amount of \$54,951.98, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young. Nay: None. Absent: None. (5-0-0)

**ii. Brush Chipper**

Commissioner Young made a motion to approve the purchase of a Morbark Eger Beever 1621X from Alexander Equipment in the amount of \$72,114.70, seconded by Commissioner Grada.

Commissioner Krmeneč asked if there was a reserve for the auction. Mr. Emken stated we can set a reserve if we would like to.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young. Nay: None. Absent: None. (5-0-0)

**X. Financial Reports**

Commissioner Grada made a motion to accept the monthly financial reports presented in May 2021, seconded by Commissioner Young.

Commissioner French asked if we bought or rented the golf carts. Mr. Anderson stated we purchased the carts. Commissioner Krmeneč asked why there was the purchase of golf carts for the approved amount but an additional expense for windshields. Mr. Anderson stated there were several complaints that new carts did not have windshields, resulting in buying and installing ourselves.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. Monthly Financial Summary**
- c. IT Summary**
- d. Board & Staff Travel Expense Summary**
- e. FOIA Report**

**XI. Adjourn Public Meeting**

Commissioner Young made a motion to adjourn the meeting, seconded by Commissioner French. Motion carried by voice vote.

Meeting adjourned at 6:45 p.m.

