

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
September 22, 2022
Hopkins Community Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Patrick Fagan called the meeting to order at 6:00 p.m.

Roll Call

Board members present: President Patrick Fagan, Vice President Dag Grada, Secretary Gail A. Krmeneć, and Commissioner Phil Young.

Absent: Commissioner Joel French.

Staff Members Present: Executive Director John Shea, Superintendent of Parks & Development Mat Emken, Superintendent of Finance Mike Rock, Superintendent of Recreation Andrea Juricic, Accounting & Administrative Assistant Jennifer Anderson, Mike Siefken, Cindy Slinkard, Austin Sands, Dave Kesson.

II. Action on the Agenda

Commissioner Young made a motion to approve the agenda, seconded by Commissioner Krmeneć. Motion carried by roll call vote. Aye: Krmeneć, Young, Grada, and Fagan. Nay: None. Absent: French. (4-0-1)

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Minutes of the Public Meeting of August 25, 2022

Commissioner Grada made a motion to approve the agenda, seconded by Commissioner Young. Motion carried by roll call vote. Aye: Fagan, Young and Grada. Nay: None. Absent: French. Abstain: Krmeneć. (3-0-1)

IV. Public Comments

None

V. Old Business

a. Discussion on DeKalb Community Pool Advisory Committee Update

Commissioner Krmeneć asked the depth of the lap lanes. Steve Nelson of Larson & Darby said the pool would start at zero depth at the entryway, then to 3.5 feet at the lap lanes, which progress from 5 to 7 feet, then to 12 feet in the deep well. The design puts the bather load at the top capacity experienced this year at the pool.

Commissioner Krmeneč also asked if we would be reusing the locker rooms in the existing building. Mr. Nelson responded that in this concept, they would be in a new building. He added the next steps as a park district would be to decide which site is preferred, and confirming, adding, or deleting items in the concept. Operationally, this new concept minimizes staffing requirements because you're only monitoring two bodies of water. To locate the pool at the tennis court area, there is an additional cost to add parking. Demolition for old pool goes down because you don't have to tear everything out. It could be partially taken down and filled in. President Fagan said then there is the question of what to do out front. The survey of committee members indicated that most preferred the tennis court location for the pool. Commissioner Grada asked about how the 25-foot elevation drop in the northern location would be addressed. Mr. Nelson said the intent is to add a small berm for a sound barrier and a cut fill balance. There could also be a small level change in the park as well. It would end up with a more of a berm towards the road. Commissioner Grada asked how much of cost difference there is for earth work and the new shed. Mr. Nelson said he can't provide a number at this point, but it may be about 15%. Commissioner Grada indicated he liked the pool concept, regardless of where the pool is located. Mr. Nelson said once they run some numbers, they can build in alternatives for safeguards and flexibility. Commissioner Krmeneč stated this is a great design and meets the needs of the park district. It will come down to money in terms of the location. She also asked that there be special board meeting to specifically address the pool. The board can review the design, amenities, location and cost so we can continue to move forward. There would be no agenda items other than the pool. President Fagan added that was going to be discussed and hopefully it can be done within the next 30 days. Mr. Nelson asked that any other thoughts on the pool be given to Director Shea to forward to him so that he and the pool designers can refine and make tweaks in preparation for that meeting.

VI. New Business

a. Approval of 2022 Paving Repairs

Commissioner Krmeneč made a motion to reject the bid from Royer Asphalt Paving, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Young. Nay: None. Absent: French. (4-0-1)

b. Approval of Buna Vista and River Heights Irrigation Contract

Commissioner Young made a motion to approve the base bid of \$1,856,400 from Commercial Irrigation and Turf, of East Peoria, IL, to replace the irrigation system at River Heights Golf Course and re-bid the Buna Vista irrigation project to only include new irrigation pipe and heads surrounding the nine (9) greens, seconded by Commissioner Grada.

President Fagan asked, with the project taking 4 months from start to finish, how will it affect golf in the early part of the season? Mr. Collins of EC Design replied the disruption will be minimal. Holes will not be closed when the main line is installed because it will be in the rough. To install the small lines, only one hole at time will be closed. Commissioner Young asked if everything will be prepped outside of the main line at Buena Vista so it's ready when it can be upgraded. Mr. Collins said yes, for the greens. Commissioner Krmeneč asked the Director if we anticipate putting the Buena Vista bid out shortly and when we anticipate doing the work. Director Shea responded we will get the bid packet out sooner than later. We are aiming for October or November for Buena Vista approval and having the work done in spring. Commissioner Krmeneč asked whether the board is approving the bid or the contract. Director Shea said both the bid and the contract. Commissioner Krmeneč said she had an issue with the contract because the contract indicates the work is for both River Heights and Buena Vista. She would approve the bid but not the contract. The contract should be revised. President Fagan asked for a revised motion to approve the bid as accepted for River Heights, with the approval of the contract subject to approval by legal counsel.

Commissioner Young made a motion to approve the bid as accepted for River Heights with the approval of the contract subject to review and approval by legal, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Young. Nay: None. Absent: French. (4-0-1)

c. Approval of Resolution 22-02: Authorizing OSLAD Grant Application for the Hopkins Playground Project

Commissioner Young made a motion to approve Resolution 22-02: OSLAD Grant Program Resolution of Authorization for replacement of the ADA accessible playground at Hopkins Park, seconded by Commissioner Krmeneč.

Commissioner Young asked what kind of guarantee is in place for paying for the project if state funds were frozen, as they had been in the past with the Lions Park project. Superintendent of Parks and Development Mat Emken said the state suspended anything that hadn't started, instructing recipients to not start, and for other projects that had already started, the state paid up to the point at which the funds were frozen. He was not 100% certain to what kind of guarantee is being referred, but as of now, the funds are in the state's budget.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Young. Nay: None. Absent: French. (4-0-1)

d. Action on Ordinance 22-03: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance or Disposal of Surplus Personal Property

Commissioner Krmeneč made a motion to approve Ordinance 22-03: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance or Disposal of Surplus Personal Property of the DeKalb Park District, DeKalb County, Illinois, seconded by Commissioner Young.

President Fagan asked how equipment is normally put up for sale: is it put on a website? Superintendent Emken said the district has been using GovDeals, an online auction site. A benefit is that the buyer pays all the fees: there is no seller's premium, only a buyer's premium. President Fagan said that Mr. Emken may want to reach out to Mr. Raih of the City's street department to see how they excess equipment.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Young. Nay: None. Absent: French. (4-0-1)

e. Items over \$10,000

i. River Heights Duplex and Maintenance Roof

Commissioner Krmeneč made a motion to approve the quote from Tip Top Roofing and Construction, Inc., of Sycamore, IL, to replace the River Heights Duplex Roof, and the maintenance roof in the amount of \$24,763.00, seconded by Commissioner Grada.

President Fagan mentioned that in the bid, sheathing is extra. Were these inspected? Golf Maintenance Superintendent Mike Siefken that the contractor said possibly 1-2 sheets may be needed, but they won't know until the shingles are removed. President Fagan verified that the \$82 included the sheet and the labor. He wanted verification that if the contractor runs into any problems, the contractor will stop and contact us. Executive Director Shea confirmed.

Motion carried by roll call vote. Aye: Krmeneč, Fagan, Grada, Young. Nay: None. Absent: French. (4-0-1)

VII. Financial Reports

Commissioner Young made a motion to accept the monthly financial reports presented in September 2022, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Grada, Fagan, Young. Nay: Krmeneč. Absent: French. (3-1-1)

- a. **Monthly Paid Bills Listing**
- b. **Monthly Financial Summary**
- c. **IT Summary**
- d. **Board & Staff Travel Expense Summary**
- e. **FOIA Report**

VIII. Open Comments from Commissioners and Director

Commissioner Krmenech said thank you and congratulations to all the staff. Tonight we talked about major milestones for the Park District: the pool, the golf courses, and the playground. It was not insignificant; she wanted to acknowledge all the work everyone has invested in the projects. President Fagan also said thank you to staff. This is a long time coming and we are keeping the promise of what we wanted to do. And to the board. Executive Director Shea said thank you to the staff as well. It's great to be part of the team. The next couple meetings we will be putting the budget calendar together. The bond payment will be coming due in October.

IX. Closed Session

- a. **Closed Session Meeting Minutes Discussion- 5 ILCS 120/2(c)21**
- b. **Personnel- 5 ILCS 120/2(c)1**

Commissioner Krmenech made a motion to go into closed session under Sections 2(c)(21) and 2(c)(1) of the Open Meetings Act, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: Krmenech, Young, Grada, and Fagan. Nay: None. Absent: French. (4-0-1)

X. Reconvene Open Meeting

Commissioner Young made a motion to return to open session at 7:21 p.m. Commissioner Krmenech seconded the motion.

Motion carried by voice vote.

XI. Adjourn Public Meeting

Commissioner Young made a motion to adjourn the meeting, seconded by Commissioner Krmenech.

Motion carried by voice vote.

Meeting adjourned at 7:22 p.m.