



DeKalb Park District
1020 Sharon Drive, DeKalb, IL 60115
Phone 815-758-1550 Fax 815-758-7121

2024 Room Rates:

Weekends

May-Oct	\$775 Saturday/Sunday (\$575 - Fri)
Dec & Apr	\$600 (Max 6-hour event)
Nov, Jan, Feb, Mar	\$500 (Max 6-hour event)
Saturday/Sunday Afternoon	\$450 (Max 4-hour event)

Weekdays

Mon-Thurs (all year)	\$300 under 4 hrs., \$300 4 - 6 hrs.
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Maximum Capacity: 180 people

No Rental shall be allowed to run past 12 A.M.

During the golf season (March-October), music may not be played louder than conversation level before 7pm. MUSIC PLAYED BEFORE 7pm MAY NOT CONTAIN ANY EXPLICIT LANGUAGE.

Tables:

- Round, 60-inch diameter, seating for 8 people.
 - 8 ft. long rectangle tables
 - Table linens are \$7 - \$9 per table.
 - Skirting is \$17 per 8 ft. table.
 - 30-inch high-top tables \$5 per table.
- Outside linens are allowed.*

Chairs:

- High back, neutral fabric covered.
- Chair covers \$0.75 - \$1.50 each.

Lights:

- Deck lights (string lights along deck). \$25 each.
- Uplighting (6 wall lights and 5 light bulbs). \$45 for the set.

Set-Up:

- Tables and chairs will be set up two hours prior to your event, at which time you may attend the room (decorate). If the room is not booked on the day prior to the rental, the set-up will be completed by noon, at which time you may attend to the room (decorate). Per direction of the manager.
- Decorations are limited to **table arrangements, window frames, and independent structures.**
- The room is open and staffed 2 hours prior to your scheduled event.
- A \$150.00 cleaning deposit is collected before your event. The renter is responsible for cleaning and returning the area to a condition equal to when it was entered. If the area is found otherwise, the DeKalb Park District reserves the right to retain all or a portion of the cleaning deposit.

Catering:

- All food for events must be prepared offsite. You are free to use any caterer you wish at River Heights Golf Course. Most of the caterers and restaurants in the area are familiar with the facility. No refrigeration is available.

Bar:

- The bar may operate as a cash bar, open bar, or a combination of the two (for example open on beer, wine and pop, cash on everything else). Any open bar arrangements must be made at least 2 weeks prior to the contracted date. Underage consumption of alcoholic beverages will not be tolerated. Two forms of identification will be required by those people in question. The following is information regarding bar pricing and options.
- **For all cash bars there is a required sales minimum that is determined by the number of guests expected to attend. If this minimum is not met, the credit card on file will be charged for the remaining balance. Events of 100 guests or less will have a bar sales minimum of \$250. Events over 100 guests will have a \$500 bar sales minimum.** (Prices are subject to change).
- Bar Package information packets are available upon request.
- **The bar will close 30 minutes before the end of your event.**

Standard Bar Prices (prices are subject to change)

- Soda: \$1.00 per glass.
- Draft Beer: \$3.00 per glass.
- Seltzers: \$4.00-\$5.00 per can.
- Wine (single-serve bottle): \$5.00 per glass.
- Mixed Drinks: Prices vary \$6.00 - \$9.00 per glass.
- Corkage Fee (wine/champagne only): \$5.00 per bottle (750 mL or 1 L bottles).

Full Bar Packages

The bar will close 30 minutes before the end of your event.

Standard Liquor Bar:

- \$19.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer
- Liquor Includes All Standard Liquor

Premium Liquor Bar:

- \$23.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer
- Liquor Includes All Premium and Standard Liquor

Deluxe Liquor Bar:

- \$25.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic or Import Beer
- Liquor Includes All Premium Liquor

Standard Beer & Wine:

- \$13.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer
- White Wine & Red Wine

Premium Beer & Wine:

- \$16.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer
- Hard Seltzers
- White Wine & Red Wine

Deluxe Beer & Wine:

- \$18.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic or Import Beer
- Hard Seltzers
- White Wine & Red Wine

Standard Beer Bar:

- \$12.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer

Premium Beer Bar:

- \$14.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic Beer
- Hard Seltzers

Deluxe Beer Bar:

- \$15.00 Per Person
- 6 HOURS of Open Bar
- Keg of Domestic or Import Beer
- Hard Seltzer

Standard Wine Bar:

- \$12.00 Per Person
- 6 HOURS of Open Bar
- White & Red Wines

Premium Wine Bar:

- \$14.00 Per Person
- 6 HOURS of Open Bar
- White & Red Wines (premium options)

Deluxe Wine Bar:

- \$18.00 Per Person
- 6 HOURS of Open Bar
- White & Red Wine (deluxe options)

Special Requests:

- We will do everything we can to accommodate any special requests for specific products you would like with the bar. These arrangements must be made no later than 2 weeks prior to the event.

Run a Customized Tab:

- You may ask to run a tab on any of our bar products (beer, wine, soda, etc...). These tabs can be run the whole night, to a certain time, or to a certain dollar amount, or for certain people. We are extremely flexible and willing to work with whatever your needs may be.

Add-ons:**• Champagne Toast:**

- \$4.00 Per Person
- Champagne Flutes
- Cook's Brut Champagne

• Hot Beverages:

- \$3.00 Per Person
- 6 HOURS of Hot Beverages
- Coffee, Tea, Hot Chocolate
- Sugar, Creamer, Insulated Cups

• Cold Beverages:

- \$2.00 Per Person
- 6 HOURS of Cold Beverages
- Soft Drinks (Pepsi Products)
- Water, Lemonade, Tea
- Plastic Cups