

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF DEKALB        )

**CERTIFICATION**

I, Bryant C. Irving, do hereby certify that I am the duly qualified and acting Secretary of the DeKalb Park District in the county and state aforesaid, and, as such Secretary, I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of

**ORDINANCE 16-02**  
**The Combined Annual Budget and Appropriation Ordinance**  
of the DeKalb Park District, DeKalb County, Illinois  
for the Fiscal Year beginning March 1, 2016 and ending February 28, 2017

As adopted by the Board of Commissioners at its properly convened meeting held on the 17<sup>th</sup> day of March, 2016, as appears from the official records of the DeKalb Park District in my care and custody.

Bryant C. Irving  
Bryant C. Irving, Board Secretary

[SEAL]

# ORDINANCE NO. 16-02

## DEKALB PARK DISTRICT BUDGET AND APPROPRIATION ORDINANCE

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE DEKALB PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF MARCH, 2016 AND ENDING ON THE 28<sup>TH</sup> DAY OF FEBRUARY 2017**

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**BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (“BOARD”) OF THE DEKALB PARK DISTRICT (“Park District”), DeKalb County, Illinois:**

**SECTION 1.** It is hereby found and determined that:

(a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

(b) A public hearing was held at the Hopkins Park Community Center, 1403 Sycamore Road, DeKalb, Illinois on the 17<sup>th</sup> day of March, 2016 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Daily Chronicle, a newspaper published within the Park District; and

(c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning March 1, 2016 and ending February 28, 2017 have heretofore been performed.

**SECTION 2.** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of March, 2016 and ending on the 28<sup>th</sup> day of February, 2017:

<b>I. CORPORATE FUND</b>		
<b>A. ADMINISTRATIVE DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$344,385	\$344,385
Commissioner's Expenses	10,400	10,400
Attorneys' Fees	25,200	25,200
Publication of Legal Notices	1,000	1,000
Employee Group Health Insurance	45,527	45,527
Marketing	13,140	13,140
Memberships and Association Fees	10,250	10,250
Computer Services	53,268	53,268
Telephone	10,764	10,764
Fireworks	8,700	8,700
Special Events	12,400	12,400
Copier Services	3,660	3,660
Education & Staff Development	6,600	6,600
Professional Services	11,200	11,200
Bank Charges	2,580	2,580
Postage & Office Supplies	10,000	10,000
<b>ADMINISTRATIVE DEPARTMENT TOTAL</b>	<b>\$569,074</b>	<b>\$569,074</b>
<b>B. HOPKINS COMMUNITY CENTER</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$38,396	\$38,396
Employee Group Health Insurance	2,767	2,767
Marketing	2,000	2,000
Education & Staff Development	200	200
Computer Supplies	250	250
Telephone	200	200
Natural Gas	8,500	8,500
Electricity	12,000	12,000
Cost of Sales	13,000	13,000
Equipment Repairs	5,000	5,000
Credit Card Processing Fees	2,300	2,300
Maintenance Contractual	8,500	8,500
Maintenance Supplies	7,000	7,000
<b>HOPKINS COMMUNITY CENTER TOTAL</b>	<b>\$100,113</b>	<b>\$100,113</b>
<b>C. PARK MAINTENANCE</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$435,509	\$435,509
Employee Group Health Insurance	80,178	80,178
Education & Staff Development	3,700	3,700
Computer Supplies & Services	2,500	2,500
Telephone	9,012	9,012
Natural Gas	6,516	6,516
Water/ Sewer	3,500	3,500

Electricity	18,000	18,000
Fuel	31,500	31,500
Garbage	9,000	9,000
Equipment Repairs	60,000	60,000
Maintenance Contractual	20,800	20,800
Maintenance Supplies	55,460	55,460
Safety Supplies	5,000	5,000
Landscaping	8,000	8,000
<b>PARK MAINTENANCE TOTAL</b>	<b>\$748,675</b>	<b>\$748,675</b>
<b>I. CORPORATE FUND TOTAL</b>	<b><u>\$1,417,862</u></b>	<b><u>\$1,417,862</u></b>

<b>II. RECREATION FUND</b>		
<b>A. RECREATION ADMINISTRATION DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$73,719	\$73,719
Employee Group Health Insurance	11,976	11,976
Education & Staff Development	2,000	2,000
Computer Supplies & Services	5,739	5,739
Office Supplies & Postage	250	250
Marketing	5,000	5,000
Telephone	900	900
Program Expense	2,000	2,000
Interest Payment	20,096	20,096
<b>REC ADMIN DEPARTMENT TOTAL</b>	<b>\$121,680</b>	<b>\$121,680</b>
<b>B. RECREATION PROGRAMS DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$103,441	\$103,441
Employee Group Health Insurance	12,926	12,926
Education & Staff Development	2,225	2,225
Computer Supplies & Services	2,416	2,416
Marketing	24,500	24,500
Office Supplies & Postage	2,200	2,200
Program Expenses	101,005	101,005
Telephone	3,300	3,300
Natural Gas	6,600	6,600
Water/ Sewer	660	660
Electricity	7,200	7,200
Credit Card Processing Fees	1,100	1,100
Maintenance & Operations	22,747	22,747
<b>REC PROGRAMS DEPARTMENT TOTAL</b>	<b>\$290,320</b>	<b>\$290,320</b>

<b>C. ATHLETIC DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	<b>\$261,761</b>	<b>\$261,761</b>
Education & Staff Development	<b>3,200</b>	<b>3,200</b>
Computer Supplies & Services	<b>2,100</b>	<b>2,100</b>
Marketing	<b>6,000</b>	<b>6,000</b>
Office Supplies & Postage	<b>5,000</b>	<b>5,000</b>
Program Expenses	<b>123,237</b>	<b>123,237</b>
Telephone	<b>3,528</b>	<b>3,528</b>
Natural Gas	<b>28,000</b>	<b>28,000</b>
Water/ Sewer	<b>1,500</b>	<b>1,500</b>
Electricity	<b>20,000</b>	<b>20,000</b>
Professional Services	<b>200</b>	<b>200</b>
Credit Card Processing Fees	<b>2,000</b>	<b>2,000</b>
Maintenance & Operations	<b>47,850</b>	<b>47,850</b>
<b>ATHLETIC DEPARTMENT TOTAL</b>	<b>\$504,376</b>	<b>\$504,376</b>
<b>C. CONCESSIONS DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Maintenance Supplies	<b>\$164</b>	<b>\$164</b>
<b>CONCESSIONS DEPARTMENT TOTAL</b>	<b>\$164</b>	<b>\$164</b>
<b>II. RECREATION FUND TOTAL</b>	<b><u>\$916,540</u></b>	<b><u>\$916,540</u></b>

<b>III. AUDIT FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Allocated Salaries	<b>\$3,000</b>	<b>\$3,000</b>
Audit of Park District Accounts	<b>19,500</b>	<b>19,500</b>
Audit Supplies & Postage	<b>500</b>	<b>500</b>
<b>III. AUDIT FUND TOTAL</b>	<b><u>\$23,000</u></b>	<b><u>\$23,000</u></b>

<b>IV. INSURANCE FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Allocated Salaries	<b>\$5,500</b>	<b>\$5,500</b>
Liability & Workers Comp Insurance	<b>104,474</b>	<b>104,474</b>
Unemployment Insurance	<b>30,000</b>	<b>30,000</b>
Risk Management	<b>13,550</b>	<b>13,550</b>
<b>IV. INSURANCE FUND TOTAL</b>	<b><u>\$153,524</u></b>	<b><u>\$153,524</u></b>

<b>V. SOCIAL SECURITY FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Employer's share of social security taxes	<b>\$169,000</b>	<b>\$169,000</b>
<b>V. SOCIAL SECURITY FUND TOTAL</b>	<b><u>\$169,000</u></b>	<b><u>\$169,000</u></b>

<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Participation in the Illinois Municipal Retirement Fund, as provided 40 ILCS 5/7-101	<b>\$240,000</b>	<b>\$240,000</b>
<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL</b>	<b><u>\$240,000</u></b>	<b><u>\$240,000</u></b>

<b>VII. MUSEUM FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Allocated Maintenance Wages	<b>\$53,700</b>	<b>\$53,700</b>
Utilities	<b>35,980</b>	<b>35,980</b>
Maintenance & Operations	<b>37,950</b>	<b>37,950</b>
Museum Capital Improvements	<b>45,800</b>	<b>45,800</b>
Grant Project	<b>101,400</b>	<b>101,400</b>
Contractual Services	<b>5,680</b>	<b>5,680</b>
<b>VII. MUSEUM FUND TOTAL</b>	<b><u>\$280,510</u></b>	<b><u>\$280,510</u></b>

<b>VIII. SPECIAL RECREATION FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Kishwaukee SRA Contribution	<b>\$95,089</b>	<b>\$95,089</b>
Inclusion Programs	<b>12,000</b>	<b>12,000</b>
Allocated Wages	<b>5,000</b>	<b>5,000</b>
Capital Improvements for ADA	<b>174,100</b>	<b>174,100</b>
<b>VIII. SPECIAL RECREATION FUND TOTAL</b>	<b><u>\$286,189</u></b>	<b><u>\$286,189</u></b>

<b>IX. CAPITAL PROJECTS FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Salaries & Wages	<b>\$245,080</b>	<b>\$245,080</b>
Employee Group Health Insurance	<b>25,555</b>	<b>25,555</b>
Education & Staff Development	<b>3,600</b>	<b>3,600</b>
Computer Supplies & Services	<b>500</b>	<b>500</b>
Office Supplies & Postage	<b>500</b>	<b>500</b>
Legal Printing & Advertising	<b>1,000</b>	<b>1,000</b>
Telephone	<b>600</b>	<b>600</b>
Landscaping	<b>10,000</b>	<b>10,000</b>
Maintenance Equipment	<b>7,700</b>	<b>7,700</b>
Construction Supplies	<b>6,000</b>	<b>6,000</b>

Recreation Equipment	6,365	6,365
Administration I.T. Equipment	13,500	13,500
Construction Equipment	45,550	45,550
Park and Pathway Improvements	334,065	334,065
Maintenance Facility	1,237,032	1,237,032
Vehicles	85,000	85,000
Golf Course Equipment & Improvements	215,696	215,696
Pool Equipment & Improvements	33,284	33,284
Park Grant Project	350,000	350,000
ADA Compliance Projects	174,100	174,100
Bond Service Fees	7,200	7,200
<b>IX. CAPITAL PROJECTS FUND TOTAL</b>	<b><u>\$2,802,327</u></b>	<b><u>\$2,802,327</u></b>

<b>X. DEBT SERVICE FUND</b>	<b>Budget (\$)</b>	<b>Appropriations (\$)</b>
Bond Principal Payments	\$1,515,000	\$1,515,000
Bond Interest Payments	58,072	58,072
<b>X. DEBT SERVICE FUND TOTAL</b>	<b><u>\$1,573,072</u></b>	<b><u>\$1,573,072</u></b>

<b>XI. GOLF COURSE FUND</b>		
<b>A. BUENA VISTA DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$151,378	\$151,378
Administrative Expenses	7,211	7,211
Utilities	13,456	13,456
Contractual Services	4,535	4,535
Concessions Cost of Sales	16,290	16,290
Course Maintenance & Operations	46,090	46,090
<b>BUENA VISTA DEPARTMENT TOTAL</b>	<b>\$238,960</b>	<b>\$238,960</b>
<b>RIVER HEIGHTS DEPARTMENT</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	\$273,617	\$273,617
Administrative Expenses	33,776	33,776
Utilities	29,596	29,596
Contractual Services	7,525	7,525
Concessions Cost of Sales	62,605	62,605
Course Maintenance & Operations	103,970	103,970
<b>RIVER HEIGHTS DEPARTMENT TOTAL</b>	<b>\$511,089</b>	<b>\$511,089</b>
<b>XI. GOLF COURSE FUND TOTAL</b>	<b><u>\$750,049</u></b>	<b><u>\$750,049</u></b>

<b>XII. HOPKINS POOL FUND</b>	<b>Budget (\$)</b>	<b>Appropriation (\$)</b>
Salaries & Wages	163,008	163,008
Administrative Expenses	10,575	10,575
Program Expenses	17,887	17,887

Utilities	39,000	39,000
Maintenance & Operations	30,000	30,000
<b>XII. HOPKINS POOL FUND TOTAL</b>	<b><u>\$260,470</u></b>	<b><u>\$260,470</u></b>

### SUMMARY OF FUNDS

<b>I. CORPORATE FUND</b>	<b>\$1,417,862</b>
<b>II. RECREATION FUND</b>	<b>916,540</b>
<b>III. AUDIT FUND</b>	<b>23,000</b>
<b>IV. INSURANCE FUND</b>	<b>153,524</b>
<b>V. SOCIAL SECURITY FUND</b>	<b>169,000</b>
<b>VI. ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>240,000</b>
<b>VII. MUSEUM FUND</b>	<b>280,510</b>
<b>VIII. SPECIAL RECREATION FUND</b>	<b>286,189</b>
<b>IX. CAPITAL PROJECTS FUND</b>	<b>2,802,327</b>
<b>X. DEBT SERVICE FUND</b>	<b>1,573,072</b>
<b>XI. GOLF COURSE FUND</b>	<b>750,049</b>
<b>XII. HOPKINS POOL FUND</b>	<b>260,470</b>
<b>TOTAL SUMMARY OF ALL FUNDS</b>	<b><u>\$8,872,543</u></b>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning March 1, 2016 and ending February 28, 2017 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended February 28, 2017 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

**SECTION 3.** The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$4,070,579.
- b. An estimate of the cash expected to be received during the fiscal year from all sources is \$7,265,901.



- c. An estimate of the expenditures contemplated for the fiscal year is \$8,872,543.
- d. An estimate of the cash expected to be on hand at the end of the fiscal year is \$2,463,937.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,808,000.

**SECTION 4.** The receipts and revenues of the DeKalb Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

**SECTION 5.** All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance shall be, and the same are hereby, repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

**SECTION 6.** This ordinance shall be in full force and effect immediately upon its passage.

**PASSED** this 17<sup>th</sup> day of March, 2016.

AYES: *Holliday, Nyquist, Grada, Irving + Young*

NAYS: *none*

ABSTAIN: *none*

ABSENT: *none*

**DEKALB PARK DISTRICT**

By:   
Phil Young, Board President

ATTEST:

  
Bryant C. Irving, Board Secretary

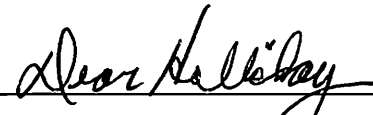
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**THE CERTIFICATION OF ESTIMATE  
OF REVENUES FOR FISCAL YEAR 2017**

Following are the anticipated revenues of the DeKalb Park District for its fiscal year beginning March 1, 2016 and ending February 28, 2017:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 3,693,000
Personal Property Replacement Taxes	115,000
Program Revenues	511,295
Rentals	361,435
Grants and Intergovernmental Income	411,400
Interest Income	3,800
Food, Beverage and Merchandise Sales	183,603
Seasons Passes and Daily Fees	589,622
Proceeds from Bonds	1,200,000
Miscellaneous Revenues	<u>196,746</u>
 TOTAL	 <u>\$ 7,265,901</u>

I hereby certify that I am the Treasurer of the DeKalb Park District and that the above figures are a true and accurate estimate of the District's anticipated revenues.

  
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Dean Holliday, Treasurer  
DEKALB PARK DISTRICT

(SEAL)