

MINUTES
DeKalb Park District
Public Meeting of the Board of Commissioners
December 9, 2021
Hopkins Community Center, DeKalb, IL

Public Meeting
6:00 p.m.

I. Meeting Call to Order:

President Patrick Fagan called the meeting to order at 6:05 p.m.

Roll Call

Board members present: President Patrick Fagan, Vice President Dag Grada, Secretary Gail A. Krmenech, Treasurer Joel French, and Commissioner Phil Young.

Staff Members Present: Executive Director John Shea, Superintendent of Parks & Development Mat Emken, Superintendent of Finance Mike Rock, Accounting & Administrative Assistant Jennifer Anderson, Wendy Hayes, Cindy Slinkard, Mike Siefken, Dave Kesson, Austin Sands.

II. Action on the Agenda

Commissioner Grada made a motion to approve the agenda, seconded by Commissioner French. Motion carried by roll call vote. Ayes: Grada, Young, Krmenech, French, Fagan. Nay: None. Absent: None. (5-0-0)

III. Consent Agenda

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

- a. Minutes of the Public Hearing of November 18, 2021
- b. Minutes of the Public Meeting of November 18, 2021
- c. Executive Session Minutes of November 18, 2021

Commissioner Young made a motion to approve the agenda, seconded by Commissioner Krmenech. Motion carried by roll call vote. Ayes: Young, Krmenech, Grada, French, Fagan. Nay: None. Absent: None. (5-0-0)

IV. Public Comments

None.

V. Old Business

None.

VI. New Business

- a. **Discussion on Recreation Revenue Use Policy**

Commissioner Krmeneč said she was pleased to see something that is objective and that we are analyzing what we are offer. She asked about the mother/son event as a class C event and Daddy/Daughter as a class D event. Director Shea stated that are classified differently due to attendance.

b. Discussion on General Obligation Bond Issuance

There were no questions or comments from the board regarding Director Shea's reminder about the District's General Obligation bond. Speer Financial is scheduled to inform the Board at the January 20 meeting which institution was the successful bidder for the bond and what the rate will be.

c. Presentation of FY23 Fee Changes

Commissioner French said Buena Vista is the perfect place to practice and get better. It is perfect for the kids to go there and have some sort of membership. Director Shea stated we ran some specials this year and will offer more specials as we start this year. In response to President Fagan's question of what we charge for bringing your own cart, Cindy Slinkard stated \$400, but there are only about 12. Commissioner Young asked whether there has been a resurgence with NIU and the golf team. Cindy Slinkard indicated many come out on the weekends to golf. She met with the coach and they were planning to do more, but then COVID hit. They probably won't give up their home course (Rich Harvest). Director Shea said we would market and advertise more to the schools. Cindy Slinkard also mentioned we picked up 3 outings for NIU this year that will be coming back. Commissioner Grada mentioned he likes seeing all the focus on the junior golf. We need to grow the sport.

Commissioner Krmeneč thanked the staff for the analysis and looking at the return on investment. Commissioner Grada stated he is hoping the active adult draws more people in. I think we would benefit with having more diversity. President Fagan asked if we would be using the same criteria for admittance. Director Shea stated it may not be identical but there will still be checks and balances in place.

d. Action on Health Insurance Renewal

President Fagan recused himself from the discussion and vote. Commissioner Young made a motion to approve the health insurance renewal with Blue Cross Blue Shield and dental, vision, life insurance, and AD&D renewal with Principal Financial Group for Calendar Year 2022, seconded by Commissioner Krmeneč.

Motion carried by roll call vote. Aye: Grada, Krmeneč, French, Young. Nay: None. Absent: None. (4-0-0)

e. Action on Tax Levy Ordinance 21-03: Tax Levy Ordinance for 2021 Property Tax Levy in the amount of \$4,919,992

Commissioner Krmeneč made a motion to approve Ordinance 21-03: Tax Levy Ordinance for 2021 Property Tax Levy in the amount of \$4,919,992, seconded by Commissioner Grada.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.
Nay: None. Absent: None. (5-0-0)

f. Action on Seasonal Staff Rates for FY 2023

Commissioner Grada made a motion to approve the Non-Collective Bargaining Unit seasonal/part-time staff pay scale for FY 2023, seconded by Commissioner French.

President Fagan stated he hopes this works because we don't know where we will be at in summer. We may have to address this again. Director Shea said with approval, we can start marketing positions now.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.
Nay: None. Absent: None. (5-0-0)

g. Action on Ellwood Landscape RFP

Commissioner Young made a motion to approve the base bid from Elliott and Wood Inc. in the amount of \$302,000.00 for the completion of the Ellwood House Museum Grant Landscaping Project, seconded by Commissioner Krmeneč.

Commissioner Krmeneč said it is nice to see what we were able to do in terms of staff doing more of the work. Note that on first page of contract it does state that work will commence of spring of 2021. Mat Emken said he will ensure it is corrected. When President Fagan questioned who did the engineering, Mat Emken indicated it was Arc and this is their first project with us.

Motion carried by roll call vote. Aye: Grada, Krmeneč, Fagan, French, Young.
Nay: None. Absent: None. (5-0-0)

h. Action on Staff and Board Travel Forms

Commissioner Krmeneč made a motion to approve the Travel, Meals & Lodging forms for Staff and Board, seconded by Commissioner Young.

President Fagan asked how much of the budgeted amount is being spent, to which Director Shea indicated about 40 %. Commissioner Krmeneč stated this is the first I've seen the opportunity for more staff to go and I hope that staff appreciate

it. They have the opportunity to see what other park districts do and what IAPD has to offer.

Motion carried by roll call vote. Aye: Grada, Krmeneć, Fagan, French, Young.
Nay: None. Absent: None. (5-0-0)

i. Items over \$10,000

i. Golf Carts

Commissioner Grada made a motion to approve the purchase of four (4) Yamaha Golf Carts totaling \$18,956.00 from Harris Golf Cars, of Sugar Grove, IL for the FY 2022 budget under account 30-37-740-7454, and the remaining two (2) Yamaha Golf Carts will be included in the FY 2023 Budget, seconded by Commissioner Krmeneć.

President Fagan said he knows that prices are going through the roof. Kudos to Harris for keeping the price, since they don't have to do that. He also asked if they have windshields. Mike Siefken said we need to order them separately and complete installation ourselves.

Motion carried by roll call vote. Aye: Grada, Krmeneć, Fagan, French, Young. Nay: None. Absent: None. (5-0-0)

VII. Financial Reports

Commissioner Grada made a motion to accept the monthly financial reports presented in December 2021, seconded by Commissioner Young.

Director Shea stated we are missing the monthly financial report due to the meeting being earlier in the month and intense budgeting activities. The January 20 meeting will include approvals for November and December.

Motion carried by roll call vote. Aye: Grada, Krmeneć, Fagan, French, Young. Nay: None. Absent: None. (5-0-0)

- a. Monthly Paid Bills Listing**
- b. IT Summary**
- c. Board & Staff Travel Expense Summary**
- d. FOIA Report**

VIII. Open Comments from Commissioners and Director

Commissioner French said we've doing a good job advertising on social media. Commissioner Krmeneć reiterated that she is so glad to see analysis being done on programs, the things we do, and fees we charge. Kudos to Director Shea and the staff. President Fagan said he liked to see how everything is running so smoothly. He knows a lot of time and effort are being put into the budget. Commissioner Grada said he wanted

to echo what Commissioner Krmeneč said, the structure and thought being put into activities. Commissioner Young said he had the opportunity to go to Katz Park and it's nice to see the finished dog park project, which has been a decade in the making. He wanted to commend staff for that. Director Shea said thanks to all the staff, and it has been a great team effort. He said it has been a great month and we look forward to presenting the budget. Happy holidays.

IX. Closed Session

Personnel- 5 ILCS 120/2(c)1

Commissioner Krmeneč made a motion to go into closed session under Section 2(c)(5) of the Open Meetings Act, seconded by Commissioner French.

Motion carried by roll call vote. Aye: Krmeneč, Young, French, Grada, and Fagan. Nay: None. Absent: None. (5-0-0)

X. Reconvene Open Meeting

Commissioner Young made a motion to return to open session at 7:10 p.m., seconded by Commissioner French.

Motion carried by roll call vote. Aye: French, Grada, Krmeneč, Young and Fagan. Nay: None. Absent: None. (5-0-1)

XI. Adjourn Public Meeting

Commissioner Krmeneč made a motion to adjourn the meeting, seconded by Commissioner Young.

Motion carried by roll call vote. Aye: French, Grada, Krmeneč, and Fagan. Nay: None. Absent: Young. (5-0-1)

Meeting adjourned at 7:11 p.m.